



# County of Los Angeles CHIEF EXECUTIVE OFFICE

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<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA  
Chief Executive Officer

April 16, 2014

To: Supervisor Don Knabe, Chairman  
Supervisor Gloria Molina  
Supervisor Mark Ridley-Thomas  
Supervisor Zev Yaroslavsky  
Supervisor Michael D. Antonovich

From: William T Fujioka  
Chief Executive Officer

Board of Supervisors  
GLORIA MOLINA  
First District

MARK RIDLEY-THOMAS  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

## **EXTENSION REQUEST TO HIRE AN OUTSIDE CONSULTANT TO CONDUCT AN ANALYSIS OF THE COUNTY'S JUVENILE INDIGENT DEFENSE SYSTEM (ITEM 6, AGENDA OF FEBRUARY 11, 2014)**

On February 11, 2014, as part of a substitute motion, the Board directed the Chief Executive Officer, in collaboration with the Auditor-Controller, to hire an outside consultant to conduct an analysis of the County's juvenile indigent defense system and to report back within 60 days to improve the current system for consideration by the Board.

On April 2, 2014, the Chief Executive Office (CEO) staff briefed the Justice Deputies regarding the status of this assignment. At the request of your offices, we are changing the direction of this assignment from completing a Delegated Authority Agreement to conducting a competitive solicitation by releasing a Request for Proposal (RFP).

Prior to meeting with your staff, CEO staff met with the Auditor-Controller to discuss the selection process of a potential consultant. A review was conducted of the CEO and the Auditor-Controller's Master Agreement Lists, and the Public Defender, Alternate Public Defender, and the Los Angeles County Bar Association were contacted for potential recommendations. After this process, the CEO identified a potential consultant who possessed the requisite skills and qualifications and is an expert in juvenile defense. However, based on direction from your offices, our office will no longer continue negotiations with the consultant. Instead, we will begin the solicitation process, which is expected to take up to 12 months (Attachment).

*"To Enrich Lives Through Effective And Caring Service"*

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Each Supervisor  
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This memorandum is to request an extension of 12 months to allow the CEO sufficient time to complete a RFP and identify a consultant who has both the qualifications and requisite skills and experience necessary to undertake this extensive study. The CEO will submit quarterly updates to the Board on the RFP progress. This extension does not include the time needed to complete the Juvenile Indigent Defense System Analysis, which will be determined once a consultant is selected.

Once a consultant has been selected, the CEO will brief the Board deputies prior to the submission of a contract for Board approval. If you have any questions, please contact Georgie Mattera, Public Safety, at (213) 893-2374.

WTF:GAM:SW  
VC:llm

C: Executive Office, Board of Supervisors  
County Counsel  
Alternate Public Defender  
Auditor-Controller  
Public Defender

Attachment

COURT.B100420.Juv Ind Def DAA Ext.bm.041614

## RFP for a Study of the County's Juvenile Indigent Defense Services Program

### Timetable

- Develop Statement of Work and RFP ..... Through June 2014
- Release RFP/ Announcement of Solicitation and Contracting Opportunity ..... August 2014
- Mandatory Proposers Conference ..... September 2014
- Written Questions Due ..... October 2014
- Questions and Answers Released ..... October 2014
- Proposals due ..... November 2014
- Bid packages submitted to Evaluation Committee ..... December 2014
- Evaluation Committee meeting ..... January 2015
- Oral Presentation and/or Site Visits (if necessary) by Proposers Finalists ..... January 2015
- Targeted Vendor Selection ..... February 2015
- Targeted Approval by Board ..... June 2015